

Activities for the Centre for Instructional Development

September 2011- July 2012

Program Renewal.....	1
Curriculum Development.....	1
Instructional Development	3
Educational Technology	6
Applied Research	9
Policy Review Groups and Committee Work.....	9
IRA Support	10
Faculty Postings: Selection, Election and Area Hiring Recommendation Committees (AHRC)....	10

Submitted by Karen Belfer

July 26th, 2012

Program Renewal

- Early Childhood Education
 - Report completed
- Court and Healthcare Interpreting-
 - Final report completed
- Visually Impaired
 - Final report Completed
- Jewellery Art & Design Diploma
 - Final Draft Report with the Dean & VP Education and Student Services
- Nursing Unit Clerk Certificate
 - First Draft Report circulating
- Hospitality Management Diploma
 - Expected date for completion July 2012

Curriculum Development

Special Projects

American Sign Language Certificate: Collaboration with Douglas College and University of Victoria to map new learning outcomes into a Sign language Interpreter program at Douglas and rewrite VCC program to university transfer first year certificate.

Early Childhood Education: curriculum mapping, new program learning outcomes, updated course outlines.

Office & Legal Administration: integrating socio-cultural competencies into curriculum.

Visually Impaired: Mapping sessions.

Denturist Diploma-rewrite and map all learning outcomes and course outlines and write course outlines for a post diploma 5th semester.

Dental Technology Diploma: curriculum mapping, industry meeting and new program learning outcomes.

Medical Office Assistant Certificate: re-map curriculum, course outlines and program content guide to include new core competencies.

Speech and Hearing Support Personnel Programs Steering Committee Meetings with Allied Health: Planning meetings to discuss developing two new curricula at VCC: May 29th and July 4th 2012.

Course Outlines on the VCC website. Worked with the School of Arts and Sciences, Registrar Office and Marketing to develop a process to publish the course outlines approved by EdCO since January 2010 on the VCC website.

Curriculum Development Funding Proposals

- Early Childhood Education
- Adult Basic Education
- Baking and Pastry Arts
- Nursing Unit Clerk
- Jewelry Art and Design
- Office and Legal Administration
- PACE
- Dental Assistant
- Deaf & Hard of Hearing
- Visually Impaired
- Medical Office Assistant
- Medical Laboratory Assistant
- Nursing Unit Clerk
- Drafting Technician
- Dental Technology
- TESOL
- Hair Design
- CACE

Consultations

Consultations focused on developing elements required for the curriculum documents: program and course learning outcomes, prerequisites, PLAR, assessment of learning strategies, and course descriptions.

Early Childhood Education
Counselling Skills
Fashion Arts
Paralegal
UT Sciences
UT Health Sciences
PACE English for Health Sciences
Culinary
Interpreting
Medical Device Reprocessing Technician
Baking & Pastry Arts
Kitchen & Bath Design
Deaf & Hard of Hearing
Retail & Hospitality Careers
Music

BCcampus submission: Baking

CID worked with the Baking Department to prepare their BCcampus online program development fund (OPDF) proposal.

Instructional Development

Events Hosted

Online Course Showcase Event – November 30th, 2011

<http://onlinecourseshowcase.wordpress.com/>

This online course showcasing event was hosted by the JIBC, and organized by JIBC and VCC (with support from BCcampus). The purpose of the event was to bring together post-secondary institutions in the lower mainland to showcase their “best” online courses. Each institution showcased one to two examples of their best online courses from an instructional design perspective over three categories:

1. Accessibility: We invite proposals that demonstrate design considerations of students with specific needs in terms of learning, mobility or physical challenges. We also invite proposals that focus on design considerations that take into account students’ technological, geographic or life/work/education constraints.

2. Mobile learning: We hope to receive proposals that demonstrate how we are designing in consideration of the growing space that mobile learning occupies in conjunction with or independent of desktop learning.

3. Online courses in post-sec and beyond: We are inviting proposals that demonstrate your “best” with a focus on design considerations made because of the particular needs of students.

Submissions included presentations by: JIBC | VCC | UBC | VCH | SFU | Capilano U | BCIT | Douglas College | Neil Squire Society

110 people attended, 10 of them from VCC.

JustID Workshop June 6th, 2012

<http://blogs.ubc.ca/idnetwork/author/ccrowley/>

UBC based event at VCC

ETUG Spring Workshop – Hosted June 7-8 2012

<http://etug.ca/2012/04/14/spring-workshop-2012-keynote-and-facilitators/>

Plus weekly planning committee meetings and event hosting at VCC

CID presentations to the VCC community

Imaginative Education in the College Classroom

Drs. Kieran Egan and Gillian Judson

Theoretical and practical dimensions underlying the use of cognitive tools in imaginative education to engage students’ imaginations and emotions in learning content.

Technology: The Courage to Adapt

Drs. Tony Bates and Gary Poole

New technologies outside the LMS, such as blogs, wikis, e-portfolios, mobile learning, are undergoing radical changes. This session looked at a few of the more significant developments, in particular how

some instructors have incorporated some of these technologies, and suggest some simple steps or strategies for instructors to be innovative without getting overwhelmed by the changes in technology. The session looked at why change can be difficult, both individually and institutionally, with the hope that we can approach change more constructively and thoughtfully.

These events fostered a community of practice within VCC while making connections to the greater community.

New Faculty Orientation and Teaching Tips

CID offered four half day orientations between September 2011 and June 2012. The workshop is four hours in length and covers topics such as policies, lesson planning, the VCC website, MyVCC, the CID website and access to representatives from the library, HR, VCCFA, and SIE. The attendance has been constant with an average of 6-8 people per session.

Workshop Series: Enhancing Teaching and Learning

This series is comprised of eight workshops. They happen once a month on a Friday, for 2.5 hours. The attendance to the first five sessions of the series has been constant with an average of 15 people.

Learn @ Lunch Workshops

These are 50 minutes long and cover a wide gamut of topics. The attendance has increased a lot from last year from 8-22 people. In most cases the workshops generate an invitation to further enhance the topic at a departmental meeting.

Topics covered by CID:

- Enhancing Teaching and Learning Series (4 sessions)
- Turning Point Clickers
- OPDF Proposal Writing Workshop (1 session per campus)
- Writing Your Curriculum Development Funding Proposal (3 sessions per campus)
- Blended Learning
- Moodle Explorations (2 sessions per week, one per campus)

The Centre for Instructional Development offers regular weekly workshops for faculty and staff to explore Moodle. All levels, from beginners to experienced users benefit from this positive learning environment. Although these sessions are open format, each one dedicates a small amount of the session (5-20 minutes) to a specific Moodle feature or process. The goal is to provide faculty with an opportunity to play with Moodle in a safe environment where experts are available to answer questions and explain things. Attendance to these sessions has been constant with an average of four people.

- Moodle Upgrade to 2.2 (1 session every week)

Topics covered by VCC Faculty (SIE, School of Hospitality, School of Music, Dance and Design)

- iPad Technology in the Classroom – Kevin Kovalycsik, Hospitality
- Data in the Clouds: iPad and Productivity/Online Storage Apps – Kevin Kovalycsik, Hospitality
- Student Engagement Techniques – Bob Aitken, SIE
- Using Games to Create Student Engagement – Bob Aitken, SIE

- Self-Assessment – Doug Mauger, SIE
- Peer Assessment – Doug Mauger, SIE
- Marking Group Work – Doug Mauger, SIE
- Marking Participation – Doug Mauger, SIE
- Informal Classroom Assessment Techniques (CAT) Part 1 – Doug Mauger, SIE
- Pecha Kucha in the Classroom – Eva Murray, SIE
- Inspiring Moments from the Halifax Conference and Visits to 17 Schools Across the Country: Graham Webber, School of Music, Dance and Design

Topics covered by facilitators external to VCC:

- Making Classrooms Interactive: Creating a Positive Interactive Learning Experience – Jason Ellis, Turning Technologies
- What is Accessible Media? – Anne Villahermosa, George Brown College
- FIPPA and Social Media in the Classroom – Wendy Burton, University of the Fraser Valley
- How People Learn and How We Can Help – Brian Thom, BCIT
- Games as Teaching Tools – Michelle Kearns, BCIT

Departmental Instructional Development (half and full day activities)

- Early Childhood Education
Two all-day workshops on curriculum mapping authentic assessment
- ASL
Mapping
- Hair Design and Esthetics
All-day workshop on instructional strategies, classroom management
- Practical Nursing
Half day workshop on active learning
- UT Science, Auto Service and ELSA
Clicker training
- Deaf and Hard of Hearing
Proposal writing
- Medical Office Assistant and ELSA
Word 2007
- Kitchen and Bath
Curriculum mapping
- Continuing Care
Clickers, Video Production, Moodle

Small Group Instructional and Program Feedback

Small Group Instructional Feedback (SGIF) is a formative mid-course check-in process for gathering information from students on their learning experience. The process is designed to foster communication and dialogue between students and instructors so that learning objectives and outcomes can be met successfully. The IAs completed more than seven SGIFS in the last year largely associated with program renewal or curriculum development activities.

Research Interest Group

The purpose of these sessions is to generate some interest in the Study of Teaching and Learning and applied research in the college. There were two this year, and although numbers are still low, those who do attend show a lot of interest.

Educational Technology

Online Development projects this year have included:

ASL/DHH – Moodle planning

College and Career Access – Design/redevelopment of Math and English courses; bi-weekly Moodle tutoring

College Foundations – Chemistry Moodle course development support and training

College Prep English – Support/Consulting on transitioning legacy online materials to Moodle

Court Interpreting – Moodle audio Lab

BSN – Moodle grade entry

Practical Nursing – curriculum revisions/ instructional design

Baking – ePortfolios

Dental Hygiene – Moodle departmental Moodle development strategy

Accessible Media Project - meetings and research with DS and IBS

Interpreting and Braille Service - Video project

BSN – ePortfolio development

TESOL – Communication course exam development and revisions

TESOL – TEAP course evaluation and revisions

Course Development – Instructional Skills Workshop for Online Development

Esthetics Certificate – program redevelopment

Esthetics (Advanced Skin Therapy) Diploma – CD consultations and project management

Court Interpreting – Law Manual integration to Moodle

Auto Collision Repair – Moodle redevelopment planning

Heavy Duty Commercial Transport –Draft design for Foundation-level Moodle program

English for Health Sciences – Planning for redeveloped curriculum

Arts/Sciences English – Designed draft English 1101 Moodle course from printed curriculum

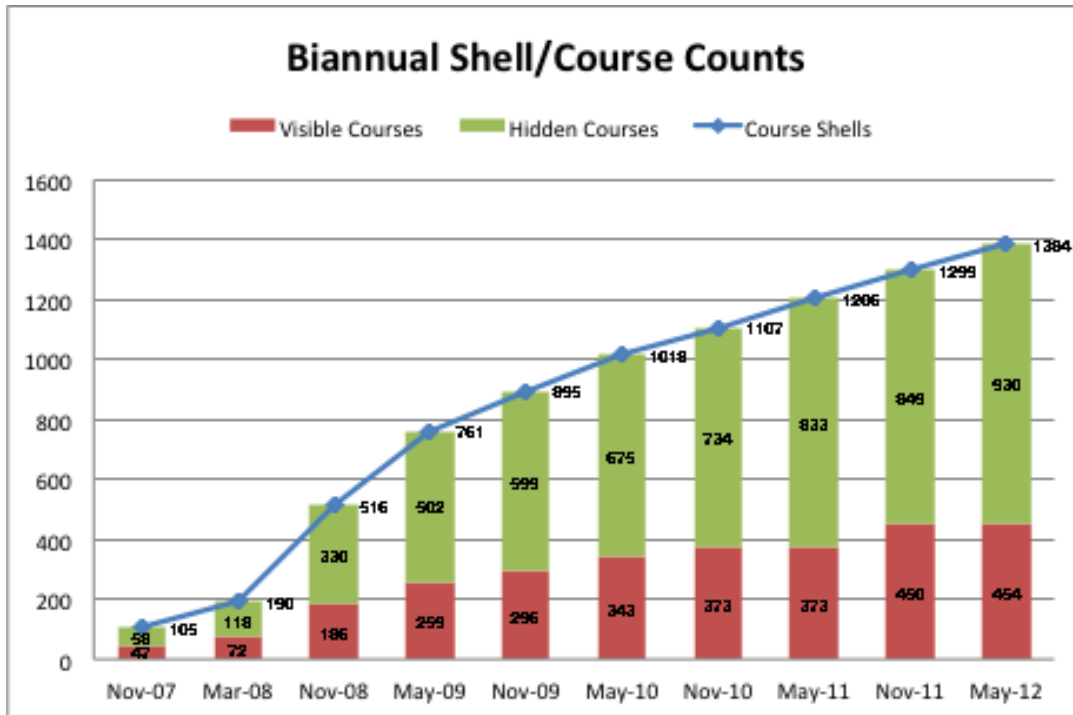
Visually Impaired – Program Mapping sessions

Practical Nursing – student feedback facilitation; redesign of all Moodle courses

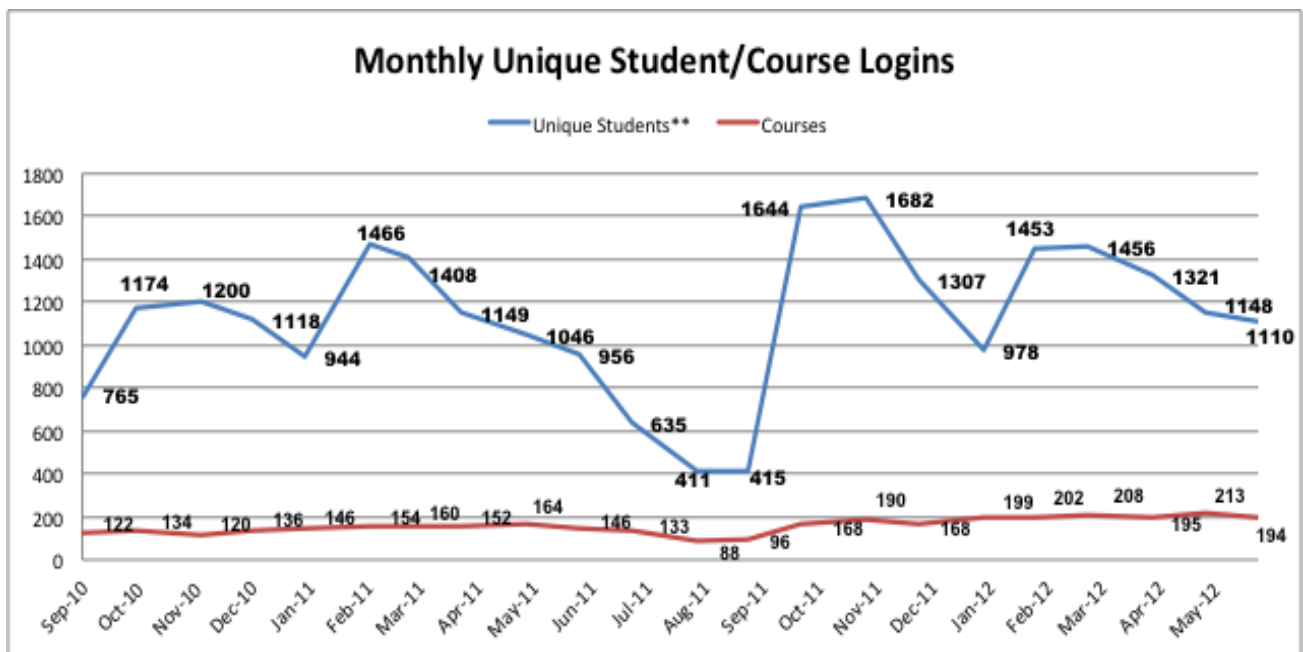
Healthcare, Communications – Assisted Med. Terminology course design, documents, audio production

Statistics

Over the last year there has been an increase of 10% in the number of Moodle shells created.



There was a 40% increase in the number of users in the fall term and no increase for the winter term. There is also a 58% increase in the number of courses offered in the fall term and 30% increase in the number of online courses offered in the winter term.



Moodle Operations

CID and IT hold regularly scheduled weekly Moodle Operations Meetings (MOM) to discuss issues and strategies in support of VCC's Moodle environment. Select topics include: archiving, Moodle 2.2 upgrading, portal security, and banner and mobile device integration.

Banner/Moodle Enrolment Project

Planning and Implementation of Banner/Moodle enrolment project.

Department consultations

Process development

Project revisions

Implemented March 31st, 2011.

Moodle 2.2

In consultation with IT, CID has been working on a major upgrade from Moodle 1.9 to Moodle 2.2.

Project planning, management and evaluation

Communication Plan – development and implementation

Department consultations

Development of training resources

Migration of Doodle is scheduled for July 25th, 2012 (on target).

Migration of Moodle is scheduled for August 6th, 2012 (on target).

Mobile Clickers

CID introduced mobile clickers to the VCC community. Starting with three pilots between January and March (AST, Baking, Continuing Studies, and ELSA); a college-wide implementation strategy has now been introduced.

Other Media Support – Video Tapping for Events

Youtube: http://cid.vcc.ca/resources_media.php

- *Imaginative Education in the Community College* - Drs. Kieran Egan and Gillian Judson
- *Technology: The Courage to Adapt* - Drs. Tony Bates and Gary Poole

MyVCC: <https://my.vcc.ca/seplan.aspx?id=3068>

- Ken Steele
- VCCFA input on the upcoming Education Plan
- D2 input on the upcoming Education Plan

Applied Research

Natural Sciences and Engineering Research Council (NSERC) Application

Worked on application to become eligible for Natural Sciences and Engineering Research Council (NSERC) funding. An important part of the application is having certain policies in the College required by the Council. Worked with a few review groups and committees to update policy A.3.10 Ethical Conduct for Research Involving Humans, and create two new policies (Ethics and Integrity in Research and Scholarship, and Conflict of Interest Related to Research) required by the Natural Sciences and Engineering Research Council (NSERC) to become eligible for funds.

Study of Teaching and Learning

Type of Applied Research	Partnerships (other colleges, industry)	Timeframe	Value Add
Title: Building Life Preservers: Enhancing Student Success in the VCC BScN Program Brief Description: Mix method approach.	Principal Investigator: Lynn Gail, VCC Faculty from the School of Health Sciences.	June 2011- May 2012	To study the experiences of students of the BSN program over a five year period. Try to answer questions related to prerequisites, attrition, and success.
Title: Fieldwork Education 904 – Cooperative base groups and how it supports Learning Brief Description: Quantitative, descriptive	Principal Investigator: Susan Schmitz, VCC Faculty from the School of Health Sciences.	February 2012- January 2013	To study the implementation of cooperative base groups and how this type of cooperative learning supports the quality and quantity of learning.
Title: Pathways to ESL Certification Project Brief Description: Exploratory.	Principal Investigator: Tanis Sawkins, VCC Faculty from the School of Language Studies	May 2012 – April 2011	To collect data in order to inform the development of program pathways towards Certificates of English Language competency to be offered by post-secondary institutions.

CID supported faculty by helping them to write research proposals, and by reviewing ethical applications for many action research projects. CID has worked with various faculties at VCC in the past 10 months.

Policy Review Groups and Committee Work

The CID has also attended and supported the following committees and focus groups over the last year: Curriculum Committee, Policy Committee, D2, EDCo, Education Plan group

IRA Support

One of the IAs is a member of the IRA Orientation Committee and helps design, develop and facilitate the IRA Orientation session. Sessions are usually scheduled twice a year.

Faculty Postings: Selection, Election and Area Hiring Recommendation Committees (AHRC)

Some postings appeared twice in the past ten months due to positions remaining unfilled, extensions, secondments, retirements and/or term ends. These were shared as much as possible among the three IAs according to scheduling requirements. I also coordinate regular meetings with the IAs to manage all information and processes relating to faculty postings including but not limited to reviewing the collective agreement together; tailoring interview tools with faculties; updating postings tables and coordinating election; selection and hiring recommendation committee work with departments; stewards and HR advisors.

Department Leaders (Dept. Heads, Assistant Dept. Heads and Coordinators)

Fall 2011

- Assistant Department Head Culinary Arts F-040-08-2011
- DH – Healthcare Communications F-044-09-2011
- Dept. Head - Certified Dental Assisting, Dental Reception Coordinator F-038-08-2011
- Dept. Head College Foundations-Mathematics F-048-09-2011
- Dept. Head College Foundations – Humanities F-049-09-2011
- Dept. Head -Basic Education F-050-09-2011
- Dept. Head Hospitality Management Diploma F-051-09-2011
- Dept. Head College and Career Access F-047-09-2011
- Dept. Head - Continuing Care Position F-057-10-2011
- ESL-ELS Coordinator 1 – Intermediate Level
- Coordinator 1 – ACE (extended)
- Dept Head Music F-065-11-2011
- Dept Head TESOLF-069-11-2011
- Counseling & Advising Services F-067-11-2011
- Automotive Service Technician F-069-11-2012 (extended)
- Department Head- Unit Nursing Clerk: F-05-01-2012
- Assistant Department Head ESL Outreach F-12-04-2012
- Dept. Head – Allied Health F-10-04-2012
- Department Head Community & Career Education F-10-03-2012
- Department Head - CDA/Dental Reception Coordinator F-11-04-2012
- F-time Department Head -ESL Outreach (Interim) F-23-06-2012

Spring 2012

- Acting Assistant Dept Head - Practical Nursing
- Acting Dept Head - Baccalaureate Nursing
- Coordinator 1, Intermediate Level – ESL/ELS
- Dept Head - Dental Hygiene
- Intermediate Youth Coordinator 1- CCA – ABE

- Assistant Dept Head - ESL-ELSA
- Coordinator 1 – ACE-selection (Robin, Susie)
- Dept Head – Healthcare Communications
- Coordinator 1 - Math and Science-selection (Susie)

Faculty AHRCs- Regular, Term and Auxiliary- since Sept 2011

These involve multiple appointments including checking OASYS for guest user numbers with HR, pre-interview, short listing, checking internal versus external, establishing interview and teaching check process, actual interviews and post interview for recommendations to hire often two or three a week for several weeks.

4x American Sign Language
 5x Basic Education
 4x Baking and Pastry Arts
 Dental Receptionist
 Dental Assistant
 3x Drafting Technician
 3 x Deaf & Hard of Hearing – auxiliary
 6x UT Science (physics) – auxiliary
 6x UT Science (chemistry) – auxiliary
 6x UT Economics
 6x School of Instructor Education
 2x Visually Impaired –re-post